

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

July 29, 2010

The Mississippi Department of Information Technology Services Board met in the 5th floor Conference Room of the Robert G. Clark, Jr. Building, 301 North Lamar Street, Jackson, Mississippi 39201, on Thursday, July 29, 2010, at 12:30 P.M. for a work session on the move to the new Data Center.

Members Present:

Lynn C Patrick, Chairman

John Hairston, Vice-Chairman

Rodney Pearson

Thomas A. Wicker

Members Not Present:

Derek Gibbs

Staff Members Present:

David L. Litchliter, Executive Director

Martha Pemberton, ISS Division Director

Lynn Ainsworth, ISS Deputy Division Director

Craig Orgeron, Strategic Services Division Director

Michele Blocker, Internal Support Services Division Director

No actions were taken by the Board during this session.

The Mississippi Department of Information Technology Services Board reconvened in the 4th floor Class Room of the Robert G. Clark, Jr. Building, 301 North Lamar Street, Jackson, Mississippi 39201, on Thursday, July 29, 2010, at 1:30 P.M.

Members Present:

Lynn C Patrick, Chairman

John Hairston, Vice-Chairman

Rodney Pearson

Thomas A. Wicker

Members Not Present:

Derek Gibbs

Legislative Advisors Present:

Senator Sampson Jackson, II

Staff Members Present:

David Litchliter, ITS Executive Director

Michele Blocker, Internal Services Division Director

Martha Pemberton, Information Systems Services Division Director

Lynn Ainsworth, Information Systems Services Division Deputy Director

Craig Orgeron, Strategic Services Division Director

Roger Graves, Telecomm Services Division Director

Mitchell Bounds, Data Services Division Director

David Johnson, ITS Business Manager

Donna N. Rogers, Special Assistant Attorney General

Tina Wilkins, ISS Technology Consultant

Jane Woosley, ISS Technology Consultant

Debra Spell, ISS Technology Consultant

Donna Hamilton, ISS Technology Consultant

Renee Murray, ISS Technology Consultant

Cheryl Yelverton, ISS Technology Consultant

Bo Dickerson, ISS Technology Consultant

Ravaughn Robinson, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Caren Brister, Strategic Services Division

Others Present:

Al Barea, University of Mississippi Medical Center

Katrina Reynolds, University of Mississippi Medical Center

Cille Litchfield, Mississippi Department of Finance and Administration

Toby Frazier, Mississippi Department of Education

Karolyn Bridges-Jordan, Mississippi Department of Education

Kris Gautier, AT&T

Rusty Buys, AT&T

Lee Ann Mayo, Capitol Resources

Cindy Crocker, Mississippi Secretary of State's Office

Charlie Case, Mississippi Secretary of State's Office

Justin Stepp, Mississippi Department of Transportation

Mike Roberts, Mississippi Department of Transportation

Nicole Stofer, Mississippi Governor's Office

Greg Gregory, Mississippi Public Employees' Retirement System

Jerry Guillory, Mississippi Public Employees' Retirement System

Christian Pruett, Mississippi State Board for Community and Junior Colleges

Jason Carter, Mississippi State Board for Community and Junior Colleges

Mark Hollingsead, Ciber

Karen Newman, The Clay Firm

Agenda Item No. 1: Lynn Patrick called the meeting to order and directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on June 24, 2010.

On motion by John Hairston and second by Tom Wicker that the minutes of the June 24, 2010 meeting be approved:

Motion carried; unanimously.

Agenda Item No. 2: Debra Spell presented an overview and request to issue RFP No. 3638-38699 for the acquisition of support services for the Statewide Election Management System (SEMS) for the **MISSISSIPPI SECRETARY OF STATE'S OFFICE (MSOS)**. The staffs of ITS and SOS jointly request approval to advertise and publish RFP No. 3638-38699 for the acquisition of support services for the Statewide Election Management System.

On motion by John Hairston and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Tina Wilkins and Al Barea, Chief Operating Officer for Information Technology, presented the recommendation for Project No. 38816, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of a patient access solution for verification of patient eligibility. UMMC requests approval of this exemption at a total estimated 5-year lifecycle cost of \$1,904,372.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions. On motion by Rodney Pearson and second by John Hairston that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Bo Dickerson presented the recommendation for Project No. 38886 submitted under the ITS Planned Purchases Procedure for Fiscal Year 2011 by the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly recommend approval of the planned purchases request to purchase hardware, software and support from the Software EPL, Microsoft EPL, Micro EPL, Computer Hardware EPL, and Intergraph EPL at a cost not to exceed \$2,936,263.29 during Fiscal Year 2011.

Tom Wicker requested that MDOT provide a spreadsheet of details by workstation including In-service Date and Replacement Date.

On motion by John Hairston and second by Tom Wicker that the staff recommendation be approved:

Motion carried 3 to 1; with Lynn Patrick casting the opposing vote.

Agenda Item No. 5: Martha Pemberton presented an overview and request to issue RFP No. 3564-37577 for the acquisition of E-Government applications and services in support of state government

in Mississippi, to be issued by ITS in conjunction with the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly request approval to advertise and publish RFP No. 3564-37577 for the acquisition of E-Government applications and services in support of state government in Mississippi for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY (ITS)** in conjunction with the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Craig Orgeron presented an overview and request to issue RFP No. 3639-38769 for the acquisition of equipment and services to implement the 700 MHz LTE Broadband Data System for the **MISSISSIPPI WIRELESS COMMUNICATION COMMISSION (WCC)**. The staffs of ITS and the WCC jointly request approval to advertise and publish RFP No. 3639-38769 for the acquisition of equipment and services to implement the 700 MHz LTE Broadband Data System.

On motion by Tom Wicker and second by John Hairston that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Donna Hamilton presented the request for Project No. 38132 for approval of an increase to the exemption amount for the acquisition of a pension administration system, and for approval for the ITS Executive Director to execute the resulting project contract as contracting agent for the **PUBLIC EMPLOYEES' RETIREMENT SYSTEM OF MISSISSIPPI (PERS)**. The

staffs of ITS and PERS jointly recommend approval of this \$6,400,000.00 increase to the original exemption request, for a revised lifecycle cost of \$24,400,000.00. The staffs of ITS and PERS further recommend approval for ITS to be a party to the agreement between CCI and PERS once the selection process and contract terms are confirmed by ITS to be appropriate and to protect the interests of the State.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Lynn Ainsworth presented the recommendation for RFP No. 3363-38510 for the continuation of the Agreement with Ciber, Inc. for the acquisition of statewide network support services for local school districts for the **MISSISSIPPI DEPARTMENT OF EDUCATION (MDE)**. The staffs of ITS and MDE jointly recommend approval of the continuation of the current Professional Services Agreement with Ciber, Inc. through June 30, 2011, in an amount not to exceed \$427,672.35 for the acquisition of statewide network support services for local school districts. With this continuation, the revised total not-to-exceed lifecycle cost of this contract is \$5,444,982.40.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 9: Tina Wilkins presented the recommendation for RFP No. 3452-38806 for the continuation of the Agreement with Blackboard, Inc. for licensing, hosting, and related services for the **STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES (SBCJC)**. The staffs of

ITS and the SBCJC jointly recommend approval of the continuation of this Agreement with Blackboard through June 30, 2013, in an amount not to exceed \$6,650,113.00, for licensing, hosting, and related services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$18,048,439.00.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 10: Tina Wilkins presented the recommendation for RFP No. 3459-38807 for the continuation of the Agreement with Presidium Learning, Inc. for help desk support services for the **STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES (SBCJC)** and the **MISSISSIPPI VIRTUAL COMMUNITY COLLEGE (MSVCC)**. The staffs of ITS and the SBCJC jointly recommend approval of the continuation of this Agreement with Presidium through June 30, 2012, in an amount not to exceed \$574,000.00, for help desk support services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$1,641,375.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 11: Ravaughn Robinson presented the recommendation for RFP No. 3508-38847 for the continuation of the Agreement with Global Information Services, Inc. for application development consulting services for **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval of the continuation of

this Agreement with Global Information Services, Inc. through December 31, 2013, in an amount not to exceed \$414,180.00 for application development consulting services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$632,840.00.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 12: Craig Orgeron presented the *2010-2011 State of Mississippi Infrastructure and Architecture Plan*.

On motion by Tom Wicker and second by Rodney Pearson that the document be published:

Motion carried; unanimously.

Agenda Item No. 13: David Johnson presented a summary of the FY 2012 **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** budget request.

On motion by Tom Wicker and second by Rodney Pearson that the budget be finalized and submitted:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 14 regarding the *IT Consulting Services Report* for January 2010 through June 2010, and the *IT Positions Report* and *Occupational Analysis Report* for Fiscal Year 2010.

The Board acknowledged Agenda Item No. 15 regarding the summary of equipment, software and

services, exemptions and sole source procurements approved by the ITS Executive Director.

On motion by Rodney Pearson and second by Tom Wicker that the following per diem and expenses be approved:

John Hairston - per diem and expenses for 1 day;

Board Meeting, July 29, 2010.

Lynn Patrick - per diem and expenses for 1 day;

Board Meeting, July 29, 2010.

Rodney Pearson - per diem and expenses for 1 day;

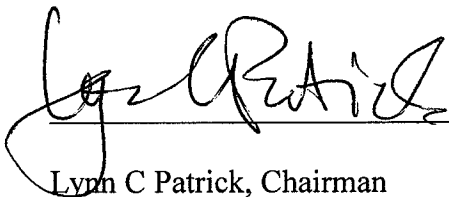
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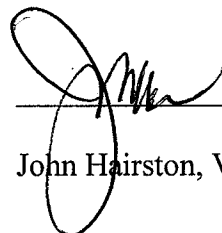
Tom Wicker - per diem and expenses for 1 day;

Board Meeting, July 29, 2010.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Lynn Patrick.


Lynn C Patrick, Chairman


John Hairston, Vice-Chairman